

Proposed 2014 Budget

Ordinary Income/Expense	<u>Oct '12 - Sep 13</u>	<u>Budget 10/12-9/13</u>	<u>\$ Over Budget</u>	<u>Budget 13</u>	<u>Prop. 2014 Budget</u>	<u>Remarks</u>
Income						
4100 · Contributions						
4110 · Activities	3,655.40	3,975.03	-319.63	3,800.04	3,800.00	
4120 · Group Contributions	48,531.73	50,750.01	-2,218.28	51,000.00	45,133.00	anticipate contributions to decline - due to trend
4130 · Faithful Fivers	6,248.76	4,674.96	1,573.80	4,899.96	4,900.00	
4150 · Special	5,214.75	3,749.97	1,464.78	3,999.96	4,000.00	
Total 4100 · Contributions	<u>63,650.64</u>	<u>63,149.97</u>	<u>500.67</u>	<u>63,699.96</u>	<u>57,833.00</u>	
4200 · Office Sales						
4204 · Literature sales	42,400.72	39,999.99	2,400.73	39,000.00	42,000.00	
4205 · Office Merchandise Sales	29,081.13	31,250.01	-2,168.88	30,000.00	29,000.00	
4200 · Office Sales - Other	0.00	0.00	0.00	0.00		due to no sales events and the 75th anniversary edition this number will be budgeted at the 2013 actual.
Total 4200 · Office Sales	71,481.85	71,250.00	231.85	69,000.00	71,000.00	
4210 · Cash Over/Short	41.79	0.00	41.79	0.00		
4215 · Outside Literature Sales	5.00	2,500.00	-2,495.00	2,500.00		
4300 · Dividend Income	6.28	0.00	6.28	0.00	10.00	
4400 · Misc. Income	0.00	250.02	-250.02	200.04	0.00	
4402 · Printing Fee	163.07	0.00	163.07	0.00	200.00	
Total Income	135,348.63	137,149.99	-1,801.36	135,400.00	129,043.00	anticipate contributions to decline - due to trend
Cost of Goods Sold						
4250 · Cost of Goods Sold						
4254 · Literature	30,309.12	29,984.51	324.61	29,996.00	31,500.00	Increase due to 75th anniversary edition and no sales events.
4255 · Office merchandise	12,082.35	12,750.00	-667.65	12,000.00	12,000.00	
4256 · St. Paul Meeting Directory cost	0.00	0.00	0.00	0.00		
4260 · Freight/ Shipping	624.50	525.03	99.47	500.04	600.00	
5875 · Discount on Purchases	0.00	0.00	0.00	0.00		
4250 · Cost of Goods Sold - Other	30.00	0.00	30.00	0.00		
Total 4250 · Cost of Goods Sold	<u>43,045.97</u>	<u>43,259.54</u>	<u>-213.57</u>	<u>42,496.04</u>	<u>44,100.00</u>	
Total COGS	<u>43,045.97</u>	<u>43,259.54</u>	<u>-213.57</u>	<u>42,496.04</u>	<u>44,100.00</u>	
Gross Profit	92,302.66	93,890.45	-1,587.79	92,903.96	84,943.00	

Expense

4000 · Reconciliation Discrepancies	10.00					
5000 · Salaries	45,301.55	48,830.04	-3,528.49	48,440.04	48,000.00	
5120 · Health Benefits	405.00	3,337.47	-2,932.47	3,249.96	2,125.00	
5200 · Unemployment	324.96	275.04	49.92	200.04	325.00	
5225 · Employee Taxes	3,465.74	3,781.38	-315.64	3,875.16	3,780.00	
5375 · Payroll Service	1,556.76	1,475.01	81.75	1,500.00	1,820.00	
5380 · Accounting Services	650.00	375.03	274.97	500.04	650.00	
5382 · Legal Expenses	-0.11	500.04	-500.15	500.04	500.00	
5400 · Rent						
5410 · Office maintenance/improvements	0.00	0.00	0.00	0.00		
5400 · Rent - Other	14,076.84	14,359.01	-282.17	14,024.00	14,160.00	
Total 5400 · Rent	14,076.84	14,359.01	-282.17	14,024.00	14,160.00	
5420 · Telecommunications						
5425 · Telephone	1,323.20	1,700.04	-376.84	1,700.04	1,500.00	
5430 · Cell Phone	614.52	600.00	14.52	600.00	620.00	
5455 · long distance	232.39	99.99	132.40	0.00		
5456 · Collect calls from inmates	9.42	27.54	-18.12	20.04	20.00	
5475 · Internet Service	1,020.00	925.02	94.98	950.04	1,020.00	
Total 5420 · Telecommunications	3,199.53	3,352.59	-153.06	3,270.12	3,160.00	
5500 · Insurance						
5501 · Business Owners Insurance	580.71	524.97	55.74		600	
5502 · Executive & Employer Liability	0.00	974.97	-974.97	699.96	1,000.00	
5503 · Workers' Compensation Insurance	280.00	0.00	280.00	1,299.96	300.00	
5500 · Insurance - Other	0.00	500.01	-500.01	0.00		
Total 5500 · Insurance	860.71	1,999.95	-1,139.24	1,999.92	1,900.00	
5525 · Food/Refreshments	75.93	0.00	75.93	0.00	360.00	
5550 · Office Supplies	1,481.22	2,200.02	-718.80	2,300.04	2,000.00	
5560 · Office Equipment	0.00	99.96	-99.96	99.96	3,000.00	
5575 · Printing	0.00	150.03	-150.03	200.04	150.00	
5625 · Postage	478.80	600.00	-121.20	600.00	500.00	
5675 · Conferences	798.52			0.00	1,000.00	
5700 · Activities	4,497.76	3,950.04	547.72	4,100.00	4,500.00	
5705 · Office Literature expense	6.00	0.00	6.00			
5725 · Equipment Rental--Copier						
5726 · Copier Lease	0.00	0.00	0.00	0.00		
5727 · Copier Svc & Maint.	1,475.45	1,550.04	-74.59	1,400.04	1,525.00	
5725 · Equipment Rental--Copier - Other	0.00	0.00	0.00	0.00		
Total 5725 · Equipment Rental--Copier	1,475.45	1,550.04	-74.59	1,400.04	1,525.00	
5730 · Grapevine Archive Subscription	34.97	0.00	34.97	60.00	35.00	
5800 · Outreach Expenses						
5810 · Board expenses	774.76	500.04	274.72	500.04	700.00	
5820 · Night Owl Expense	14.99	75.00	-60.01	75.00	25.00	
5830 · Group Outreach expense	0.00	87.48	-87.48	99.96	100.00	
5840 · Advertising						
5842 · YellowBook Directory	44.50	0.00	44.50	0.00		
5844 · Dex Yellow Pages	90.58	0.00	90.58	0.00		
Total 5840 · Advertising	135.08	0.00	135.08	0.00	0.00	

This is before evaluations.

30 (per month) x 12 = 360

New office equipment

5850 · Lifeline expenses					
5852 · Lifeline Paper	165.37	217.50	-52.13	240.00	200.00
5854 · Lifeline Postage	709.00	999.96	-290.96	999.96	750.00
Total 5850 · Lifeline expenses	874.37	1,217.46	-343.09	1,239.96	950.00
5860 · Website Hosting	119.88	180.00	-60.12	180.00	125.00
5870 · Conference Presence					
5872 · Founders day	341.86	0.00	341.86	500.00	350.00
5874 · Others	474.79	375.03	99.76	500.04	375.00
Total 5870 · Conference Presence	816.65	375.03	441.62	1,000.04	725.00
Total 5800 · Outreach Expenses	2,735.73	2,435.01	300.72	3,095.00	2,625.00
5900 · Bank/Credit Card Charges					
5920 · Credit card charges	31.00				
5925 · Returned Check Chrges	24.00	0.00	24.00		
5900 · Bank/Credit Card Charges - Other	76.90	249.99	-173.09	0.00	100.00
Total 5900 · Bank/Credit Card Charges	131.90	249.99	-118.09	0.00	
5930 · Miscellaneous	0.00	99.96	-99.96	99.96	100.00
5940 · Attorney General Registration	100.00	25.00	75.00	25.00	25.00
5950 · Credit card fees	1,115.79	749.97	365.82	999.96	1,200.00
6100 · Depreciation Expense	0.00	1,424.97	-1,424.97	1,899.96	1,900.00
Total Expense	82,783.05	91,820.55	-9,037.50	92,439.28	95,340.00

Net Ordinary Income	9,519.61	2,069.90	7,449.71	464.68	-10,397.00
Net Income	9,519.61	2,069.90	7,449.71	464.68	-10,397.00

Due to the healthy cash reserve and the badly needed updates in the office infrastructure, we believe this is a realistic budget